

Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Park City Fire District Headquarters
January 28, 2009

Chairman Beck called the meeting to order at 6:30 p.m.

Commissioners Present: Chairman Robbie Beck, Commissioner Kent Cashel, and Commissioner Shauna Kerr.

Fire District Personnel Present: Chief Kelly Gee, AC/FM Scott Adams, Captain Bob Evans, Patti Berry, Bill Pyper, and Traci Madson.

Public Present:

- I. **Approval of Previous Meeting Minutes:** Chairman Beck called for a motion to approve the minutes of January 14, 2009, moved by Commissioner Kerr, seconded by Commissioner Cashel, passed by all.
- II. **Public Input:** None.
- III. **Commission Reports:**
 - A. **Correspondence:** Chief Gee reported that the Fire District received a \$500 donation from Tanger Outlets. Jim Easton also replied to the Chief's letter and reported that next time he was in town he would let the District know so a photo could be taken.
 - B. **Financials:** All bills have been reviewed and signed.
 - C. **Other:** None.
- IV. **Old Business:**
 - A. **Adoption of Revised Personnel III-A-700, Accepting Gifts and Loans. Fund Raising Solicitations While on Duty.** Chairman Beck called for a motion to approve this policy that has been posted for review for two weeks, moved by Commissioner Kerr, seconded by Commissioner Cashel, passed by all.
- V. **New Business:**
 - A. **Review of Revised Personnel Policy, Administrative Fee Schedule.** AC/FM Adams explained that none of the fees have changed but that a fee schedule has to be adopted each year. This policy will be posted for review for two weeks.
 - B. Chairman Beck called for a motion to approve the schematic design presented during the work session by the architects working on the Station #33 project and allow the architects to begin working on architectural drawings and move forward with the Summit County Planning Department, moved by Commissioner Kerr, seconded by Commissioner Cashel, passed by all.
- VI. **Staff Reports:**
 - A. AC/FM Adams reported on some new development near the Gorgoza tubing hill. This would be an affordable workforce housing project called Discovery.

- B. Chief Adams gave an update and revised plans on the Ridges of Forest Park project which is located at the top of Summit Park.
- C. Chief Adams reported on a new Mountain America Credit Union near the Summit County Justice Center and Home Depot.
- D. Chief Gee reported that the District met with a marketing firm regarding a new logo.
- E. Chief Gee reported that he has been following the new legislative bills. The bill dealing with redemptions has changed again. Chief Gee reported that there are a number of tax bills that so far will not affect the District.
- F. Chief Gee reported that the District has purchased new EMS equipment with donated funds.
- G. Chief Gee reported that the new engine should be here about the first part of March.
- H. Chief Gee reported that the District has received bids back for the purchase of a new truck.
- I. Chief Gee reported that the District met with Wasatch County regarding St. Regis and Bonanza Flats. Wasatch County was going to draft an inter-local agreement; Chief Gee has not received anything yet.
- J. Chief Gee reported that the commissioners would receive a year-end call report by the next meeting.
- K. Bill Pyper reported on property tax revenue.

VII. Adjournment: With no further business to come before the board, Chairman Beck called for a motion to adjourn, moved by Commissioner Kerr, seconded by Commissioner Cashel. Meeting adjourned at 6:50 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held February 11, 2009, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: _____

Date: _____

Prepared by: Traci Madson